



Nā Leo Kākoʻo O Maui, Inc.

P.O. Box 1913 • Wailuku, HI 96793

The non-profit support group of Kūla Kaiāpuni O Maui

GENERAL MEETING
Kekemapa 1, 2016 – 6:00 p.m.
Pūnana Leo O Maui
MINUTES

I. CALL TO ORDER/PULE WEHE @ 6:03pm by Trina

Present: Trina, Sesame, Joylynn, Kanoe, Kuʻuipo

II. MOʻOLELO KĀKAU ʻŌLELO

A. Nowemapa – by Kanoe; *Motion to accept the minutes by Kuʻuipo, Second Sesame*

III. MOʻOLELO PUʻUKŪ – Joylynn Paman

a. *No Report because there is paperwork to conclude fiscal normalities for Non-profit, extension for taxes till May; currently reconciling what was due from past taxes*

b. *Accounts being managed currently- uploading transactions into quickbooks, working with a CPA to kōkua and Joylynn is updating the last year of transactions into quickbooks. Learning accounting style as well.*

i. *ʻAha Kauleo Account- fiscal administration with Kahele, about to close out, writing the final check and returning money to KS*

ii. *Friends of Pāʻia School- not that active, but still helping to administer until they can create their own non-profit*

iii. *General Funds account- pays insurance, general excise taxes*

iv. *Papa Account- 15 sub accounts; current classes and past classes that need money*

1. *Goal is to give out class transactions accounting list for all classes for the classes to cross-reference for their accounting books.*

2. *For class accounting- one receipt per paper*

3. *When depositing kālā make sure that the class year is on the check deposit in order to track which class the kālā should be accounted to.*

4. *Joylynn will be here an hour before the NLK meeting to take any receipts and other transactions, but may make an appointment to meet with her as well*

IV. MOʻOLELO NĀ KUMU & ALAKAʻI

A. *Kekaulike- Christmas Tree sale going on. Makua-Kumu meeting for lā Hemo Kula kuleana. Papa Alakaʻi Reps to meet with Joylynn about*

E. *Kalama- Na Mele o Maui- 2nd place in division and ʻōlelo Hawaiʻi overall awards 6-8, 43 haumana, papa 8 and papa 6 have a huakaʻi coming up, so makua should look for that. Kumu met with Tim Shim about Kaiāpuni expansion. The school year the kumu foresee that there will be a need of another papa 6 by 2018 for sure. Splitting papa 6. Kumu Wailani can only teach 6th grade. Or possibly do Science with the English for papa 6, just as Papa 7 and 8 do.*



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I. Pā'ia- *Just hired 'Oia 'i'o Kaneshiro as the accounts clerk. Just completed the comprehensive needs assessment. Wood Shop teacher from Kekaulike will be helping to rebuild the shed. Menehune water, water coolers will be taken away from Pā'ia. The school's ones need to be sanitized and used-*

Kanoe can check with Po'okumu about the church group hana and sanitized bottles. or as a papa it's \$13 a month for water re-fill. Amy Kamai- basketball coaches.

Kumu Kalani Au is training to start at Pā'ia. Kumu of Pā'ia and Lāhainā will meet at UHMC for curriculum meeting Dec. 15. Dec. 14. Can Do Day at the MACC, Papa 1 and Papa 4. Dec. 22 assembly for keiki. School resumes for all on Jan. 9.

O. Pūnana Leo

a. Pā'ina Kalikimaka- *Lū'au Kalikimaka. Dec. 16 @ 6pm @ Pukalani Community Center; Mea'ai Hawai'i, Leo Hone, Maui Sleigh, Photobooth, Kanakaloka/makana and DJ at the end of the month.*

e. Ho'omau-

- *Ho'omau tickets being printed now and will be mākaukau by next week so Trina will meet with the class reps to give the tickets per class.*
- *30th annual Ho'omau-so there will be a theme and color scheme- black and purple for the shimmer of the 'alalā hulu.*
- *Huliau Foundation to do the biodegradable/Compostable foodware clean up for \$500. ex. Case of 300 Clamshells ~\$86.28; Request samples of foodware please. Hold a meeting with the food booth vendors to discuss the foodware options. Meeting will be called in the beginning of January.*
- *Signage- No restrictions on class signage- Go all out. Promote 'ōlelo Hawai'i, Trina to send the lettering size*
- *Menu-*
 - *Papa Alaka'i- Hamburger steak plate, rice, mac salad, corn and salt cabbage, Loco moco plate, Hamburger (hamburger, cheeseburger, teri burger) sandwich and chips*

V. MO'OLELO KŌMIKE

A. Policies & Procedures

E. General Fundraising

I. Kula Hou

O. 'Ohana

U. 'Aha Kauleo – *Kekemapa 3, 2016 at UH Hilo; Going over strategic plan and when to start implementation, Ku'ikahi, Kawehi, 'Ōhai D., Kiani, Kahele and no kumu rep. Pepeluali 1st Sat. hosted on Maui. Encourage people to go.*

H. Pupukahi I Holomua - *Kumu to participate in the planning- email Sesame if you are interested in participating. Start now for this summer.*

VI. NĀ MEA KAHIKO

A. Hope Pu'ukū - *Still looking, We need someone!!!*

E. Contact Lists- *working on building this. With a full board change this year we need to do an NLK Hālāwai to go over NLK duties and*



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-
- I. Hoʻomau
a. Menus
- VII. HALAWAI AʻE
A. Ianuali 12, 2016, Pōʻaha ma 6pm, ma Pūnana Leo O Maui
- VIII. PAU, *Mahalo kākou, 7:25pm*

Submitted by: Kanoë Ligsay, Kākau ʻŌlelo

Date: December 1, 2016

Reviewed by: _____

Date: _____

Awaiting Approval